

# AGENDA PAPERS FOR SCRUTINY COMMITTEE

Date: Wednesday, 3 July 2019

Time: 6.30 p.m.

Place: Committee Room 2 and 3, Trafford Town Hall, Talbot Road, Stretford,

M32 0TH

	AGENDA	PART I	Pages
1.	ATTENDANCES		
	To note attendances, including Officers, a	nd any apologies for absence.	
2.	MEMBERSHIP OF THE COMMITTEE 20	19/20	1 - 2
	To note the Membership of the Committee agreed at the Annual Council Meeting 22	•	
3.	TERMS OF REFERENCE 2019/20		3 - 6
	To note the Terms of Reference of the Co Year as agreed at Annual Council on the	•	
4.	MINUTES		7 - 10
	To receive and, if so determined, to agree the meeting held on 13 March 2019.	e as a correct record the Minutes of	

#### 5. **DECLARATIONS OF INTEREST**

Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.

#### 6. QUESTIONS FROM THE PUBLIC

A maximum of 15 minutes will be allocated to public questions submitted in writing to Democratic Services (democratic.services@trafford.gov.uk) by 4

p.m. on the working day prior to the meeting. Questions must be relevant to the remit of the Committee and will be submitted at the meeting in the order in which they were received.

#### 7. RETROFITTING SPRINKLERS

To receive a presentation on the options available for retrofitting sprinkler systems in buildings from the Watch Manager of Salford and Trafford Fire Protection Team, Greater Manchester Fire and Rescue Service.

#### 8. FIR SAFETY IN HIGH RISE TOWER BLOCKS

To Follow

To receive a report from the Corporate Director of Place.

#### 9. DRAFT ANNUAL SCRUTINY REPORT

To Follow

To receive a draft report of the Chairs of Trafford's three scrutiny Committee's and the Statutory Scrutiny Officer.

#### 10. OVERVIEW REPORT

11 - 22

To receive a report from the Chair of the Committee.

# 11. URGENT BUSINESS (IF ANY)

Any other item or items which, by reason of special circumstances (to be specified), the Chair of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

#### **SARA TODD**

Chief Executive

# Membership of the Committee

Councillors D. Acton (Chair), J. Lamb (Vice-Chair), J. E. Brophy, J. Holden, B. Shaw, R. Thompson, A.J. Williams, B.G. Winstanley, A.M. Whyte, Dr. K. Barclay (ex-Officio) and D. Western (ex-Officio).

#### **Further Information**

For help, advice and information about this meeting please contact:

Alexander Murray, Democratic & Scrutiny Officer,

Tel: 0161 912 4250

Email: alexander.murray@trafford.gov.uk

#### Scrutiny Committee - Wednesday, 3 July 2019

This agenda was issued on **Thursday, 27 June 2019** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall; Talbot Road, Stretford, Manchester, M32 0TH.

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### TRAFFORD COUNCIL

#### **MEMBERSHIP OF COMMITTEES 2019/20**

## **Notes on Membership:**

- (1) The Scrutiny Committee shall have a membership of 11, or, where this does not achieve the political balance required under the Local Government and Housing Act 1989, whatever figure is necessary to reflect the proportional representation of political groups.
- (2) The Scrutiny Committee shall be chaired by a Councillor who is a member of the largest political group on the Council. The person appointed as Vice-Chair shall not be a member of the same political group as the person appointed as Chair.
- (3) The Chairs of both the Health Scrutiny Committee and the Children and Young People's Scrutiny Committee shall be appointed as ex-officio Members of the Scrutiny Committee.

COMMITTEE	NO. OF MEMBERS

**SCRUTINY COMMITTEE** 

9

(plus the Chair of Health Scrutiny Committee and the Chair of Children and Young People's Scrutiny Committee as ex-officio Non-Voting Members)

LABOUR GROUP		CONSERVATIVE GROUP	LIBERAL DEMOCRAT GROUP	GREEN PARTY GROUP
Councillors:		Councillors:	Councillors:	Councillors:
David Acton Rose Thomp Amy Whyte Aidan Willian Barry Winsta	son	John Holden John Lamb <b>V-CH</b> Brian Shaw	Jane Brophy	-
TOTAL	5	3	1	0



#### **SCRUTINY COMMITTEE**

#### **Terms of Reference**

 To act as the Council's Overview and Scrutiny Committee and Crime and Disorder Committee for the purposes of all relevant legislation including, but not limited to, the Local Government Act 2000 (as amended), and Police and Justice Act 2006.

#### **General Role**

- 2. Subject to statutory provision, to review and scrutinise decisions made or actions taken in connection with the discharge by the Council of its functions and by relevant partner authorities.
- 3. In relation to the above functions:
  - a) to make reports and/or recommendations to the full Council, Executive of the Council, any joint committee or any relevant partner authority as appropriate
  - b) to consider any matter affecting the area or its inhabitants
- 4. In relation to any function within the remit of this Committee:
  - a) as set out in (b) below to exercise the power to call in, for reconsideration, executive decisions made but not yet implemented set out in Section 21(3) of the Local Government Act 2000.
  - b) The call-in of an executive decision is to be exercised as follows:
    - i) the decision must not have been designated as urgent by the decision taker
    - ii) the request to call in a decision must be made within 5 working days of the decision being published
    - iii) any 3 members of an overview and scrutiny committee or select committee can ask the Chair of this Committee or, in his/her absence, the Vice-Chair to call in an executive decision
    - iv) in deciding whether or not to approve the request to call in a decision, the Chair or Vice-Chair may consult the Vice-Chair and the chairs of the Select Committees as appropriate
    - v) if the Chair, or Vice-Chair as appropriate, approve the call in of a decision the request to call in the decision must be made to the Chief Executive within the timescale set out in (ii) above

- vi) the Chair may decide, after consulting as appropriate, to call in a decision whether or not a request under (iii) has been received.
- 5. To put in place and maintain a system to ensure that referrals from overview and scrutiny to the Executive, either by way of report or for reconsideration, are managed efficiently and do not exceed the limits set out in the Constitution.
- 6. At the request of the Executive, to make decisions about the priority of referrals made in the event of reports to the Executive exceeding limits in the Constitution, or if the volume of such reports creates difficulty for the management of executive business or jeopardises the efficient running of Council business.
- 7. To report annually to full Council on its workings, set out their plans for future work programmes and amended working methods if appropriate.

## **Specific functions**

- 8. Maintain a strategic overview of progress towards the achievement of the ambitions and priorities within Trafford's Sustainable Community Strategy.
- 9. Identify the Committee's strategic priorities and determine the Overview and Scrutiny work programme to facilitate constructive evidence based critical-friend challenge to policy makers and service providers within the resources available.
- 10. Assist and advise the Council in the continued development of the Overview and Scrutiny function within Trafford.
- 11. Receive, consider and action as appropriate requests:
  - a) from the Executive in relation to particular issues; and
  - b) on any matters properly referred to the Committee
- 12. Identify areas requiring in-depth review and allocate these to an appropriate Topic Group. The Committee in consultation with the leader of the relevant Topic Group will set the terms of reference, scope and time frame for the review by the Topic Group.
- 13. In relation to the terms of reference of the Committee it may:
  - a) assist the Council and the Executive in the development of its budget and policy framework by in-depth analysis of policy issues;
  - b) review and scrutinise the decisions made by and performance of the Executive and/or committees and Council officers both in relation to individual decisions and over time;

- c) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the overview and scrutiny committee and local people about their activities and performance;
- e) conduct research, community and other consultation as it deems appropriate in the analysis of policy issues and possible options;
- f) question and gather evidence from any other person with their consent.
- g) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- question members of the Executive and/or committees, senior officers of the Council and representatives of relevant partner authorities on relevant issues and proposals affecting the area and about decisions and performance;
- i) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working; and
- j) undertake any other activity that assists the Committee in carrying out its functions.

#### **Delegation**

14. The Scrutiny Committee shall have all delegated power to exercise the power and duties assigned to them in their terms of reference.



#### **SCRUTINY COMMITTEE**

#### 13 MARCH 2019

#### **PRESENT**

Councillors D. Acton (in the Chair), C. Boyes (Vice-Chair), R. Bowker, J. Coupe, J. Holden, A. New, B. Shaw, S. Taylor, S. Thomas and A.J. Williams

#### In attendance

Timothy Rhodes Principal Solicitor of Place
Graeme Bentley Head of Financial Management
Fabiola Fuschi Democratic and Scrutiny Officer
Alexander Murray Democratic and Scrutiny Officer.

#### Also Present

Councillor M. Cordingley Executive Member for Finance

#### **APOLOGIES**

Apologies for absence were received from Councillors M. Young, R. Chilton, and D. Western.

#### 4. MINUTES

RESOLVED: That the minutes of the meetings held 9 January 2019 and 12 February 2019 be agree as an accurate record and signed by the Chair.

#### 5. DECLARATIONS OF INTEREST

No additional declarations were made.

#### 6. QUESTIONS FROM THE PUBLIC

No questions were received.

#### 7. EXECUTIVE RESPONSE TO BUDGET SCRUTINY

The Executive Member for Finance stated that the Executive had answered all of the questions raised at the budget scrutiny sessions within their response. The area that had the most resonance was closing the estimated gap for 2020/21 and 2021/22 of £29m. There is significant uncertainty surrounding local government funding in 2020/21 caused by the anticipated reset of the business rates system, review of needs and resources and the comprehensive spending review.

The Chair asked when the Council will get more information regarding the future position. The Executive Member informed the Committee that more information was scheduled to be released in the autumn. The Chair added that all members were concerned about the impact of cuts upon demand led services and the Chair

### Scrutiny Committee 13 March 2019

requested that these services continue to be carefully monitored by all three of the Council's Scrutiny Committees.

The Vice Chair noted that there had been an increase in population across the borough which was faster than the national average and they asked whether the growth was changing the demographic make-up of the area. The officer in attendance answered that this was something that was being continually monitored and that the Council were moving toward providing full demographic break downs of areas of the borough rather than just levels of deprivation.

RESOLVED: That the response be noted.

#### 8. OVERVIEW REPORT

The Chair went through the overview report and drew particular attention to the task and finish group work that had been done over the year. The Amey task and finish group had completed their report which was going to the Executive meeting in March and the Committee would receive a response early in the next municipal year.

The housing Task and finish group had met with the Corporate Director of Place and the Council's Housing Strategy Officer. Following the meetings the Chair of the Group had asked a series of follow on questions to officers and received answers to their questions as well as data from Trafford Housing Trust. However, there were fifteen social housing providers in the area three of which had large stocks within Trafford and the officers were looking at how to get data from those providers.

The Chair informed the Committee that the Climate Change task and finish group had met on the 11 March 2019. The with a GM officer who gave the group an outline of the plan which was of great assistance to the group so that they could start to look at how Trafford can link into that plan. The Group were also going to look into what Trafford could do to reduce their carbon footprint locally. The Chair stressed that while it was a large piece of work it was essential to ensure that there will be a future for people's children and grandchildren to enjoy. The targets set within Trafford and GM were very challenging were going to require huge shifts in perspective and practices in order to for them to be achieved.

Following the overview the Chair asked if there were any questions. A Member of the Committee stated that when they looked around the borough there was not much renewable energy production in the area and the Member then asked whether this was something that the group were looking at. The Chair responded that this was an area that had already been identified as an issue within Trafford as the borough was a long way behind other areas in this respect. One aspect was to look at the possibility of the Council having renewable energy in all of their buildings along with buildings of other public services such as schools and NHS partners.

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Another Member mentioned that they had links with groundwork which was an organisation already working within Trafford who would be a good organisation to link with on this work.

A Member of the Committee asked about the update on cladding and fire safety which was requested at the last meeting of the Committee. The Democratic and Scrutiny Officer responded that they had made contact with the relevant officers and while it was not done in time that it could be brought to the meeting it had been scheduled for the first meeting of the new municipal year. The Chair added that they would like a full report form the fire service at that meeting in relation to the retrofitting of sprinkler systems.

#### **RESOLVED:**

- 1) That the report be noted.
- 2) That the update on cladding and fire safety and a report fro the fire service be brought to the next meeting of the Committee.

The meeting commenced at 6.30 pm and finished at 6.58 pm

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#### TRAFFORD COUNCIL

Report to: Scrutiny Committee

Date: 3 July 2019 Report for: Information

Report of: Chair of the Scrutiny Committee

#### Report Title

Overview Report

#### <u>Purpose</u>

This report provides information on the following:

- Work Programme
- Task & Finish Groups
- Recommendation Tracker
- Summary of Executive Decisions
- Greater Manchester Scrutiny Committee Meeting Updates

# **Recommendations**

That the report be noted.

Contact person for access to background papers and further information:

Name: Alexander Murray, Democratic and Scrutiny Officer.

Phone: x4250

# 1. Work Programme

Wednesday 3 July 2019 - 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall Report submission deadline - midday Tuesday 25 June 2019 **Executive** Lead Officer(s) Comments Information ltem Member(s) Fire Safety in High Rise Councillor Wright -Richard Roe The Committee received an To receive a further update on safety **Executive Member** in high rise tower blocks in Trafford. update on this topic at their Tower Blocks meeting in October 2018. It was for Housing and Regeneration agreed that a further report be brought to a future meeting to provide an update on progress. Presentation by GMFRS on To receive a presentation on the Councillor Wright -N/A At the Scrutiny Committee Retrofitting Sprinklers options available for retrofitting **Executive Member** meeting on 3 October 2018, the Chair requested that Greater sprinkler systems in buildings for Housing and Manchester Fire and Rescue Regeneration Service (GMFRS) provide a presentation to the Committee on how retrofitting sprinkler systems in buildings could be done. The Chair will contact the relevant people to schedule this. To receive the annual report of the **Annual Scrutiny Report** N/A Statutory The Annual Scrutiny Report Statutory Scrutiny Officer on the work **Scrutiny Officer** comes to the Committee for of all three Scrutiny Committees Comment and sign off prior to during the 2018/19 municipal year. being submitted at full Council in July 2019. The Committee are to discuss and N/A - Report of the Alexander Work Programme agree the proposed work programme Scrutiny Murray for the 2019/20 municipal year. Committee Members have the opportunity to Chairman

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propose any items of business to be		2
added to the Committee's Work		3
programme.		2
programme.		9
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Item	Information	Executive Member(s)	Lead Officer(s)	Comments
2020/21 Budget Gap and Assumptions / Progress against the financial risks Identified as part of the 2019/20 Budget Scrutiny process	An update on the 2020/21 Budget Gap and the assumptions behind this to be provided to the Committee.  As part of the 2019/20 Budget Scrutiny process, the Committee were provided a list of the proposed savings / income generation and the risks associated with achieving these. The Committee would like an update on progress against these.	Cllr Tom Ross - Finance	Nikki Bishop	
Executive's Response to the Task & Finish Group Review of the One Trafford Response	The Executive are to provide a response to the Committee's Task and Finish Group report following their review of the One Trafford Response	Cllr Adshead – Environment, Air Quality, and Climate Change	Richard Roe	
2019/20 Corporate Plan	To receive the proposed 2019/20 Corporate Plan for any comments	Executive Member for Constitutional Reform and Resident	Jane Le Fevre	

		Engagement		
2020/21 Budget Presentation by the Leader of the Council	The Committee will receive the 2019/20 draft budget proposals, accompanied by a presentation to be delivered by the Leader of the Council.	Cllr A Western – Leader of the Council Cllr M Cordingley - Finance	Nikki Bishop	The presentation (considered in conjunction with the update on the Investment Strategy) was presented to the Committee. The Chair and Vice-Chair would confirm the arrangements for the Budget Scrutiny sessions scheduled for 4 and 6 December 2018 in due course.
Social Investment Framework – Trafford Housing Trust	A report providing a further update on the arrangements for Trafford Housing Trust's Social Investment Framework.	Councillor Kevin Procter – Communities and Housing	Sara Saleh	Following an update at the Scrutiny Committee meeting in March 2018, it was agreed that a further update be brought to the Committee to provide a progress update.
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A - Report of the Scrutiny Committee Chairman	Alexander Murray	

# **Budget Scrutiny**

There are two Budget Scrutiny sessions scheduled for the 3 and 5 December 2019. Discussions at these sessions, along with the presentation scheduled to be delivered at the Committee's meeting 3 October 2019 meeting will help formulate the Scrutiny Committee's Budget Scrutiny report to the Executive (To be presented to Scrutiny at the 15 January 2020 meeting).

Wednesday 15 January 2020 – 6:30pm, Committee Rooms 2 & 3 Trafford Town Hall					
•	- midday on Tuesday 7 January 2020				
Item	Information	Executive Member(s)	Lead Officer(s)	Comments	
2020/21 Budget Scrutiny Report	A report produced by the Scrutiny Committee providing its recommendations on the 2020/21 Budget Proposals.	N/A – Report of the Scrutiny Committee	Jane Le Fevre		
TRO List and Prioritisation Process	To receive an exhaustive list of all TROs ongoing. To receive a report detailing the process by which TROs are added to the list and how they are prioritised. The Committee would also like to receive information explaining how often the list is reviewed and what actions are taken regarding low priority TROs which will not be fulfilled.	Councillor Adshead - Executive Member Environment, Clean Air, and Climate Change.			
Further update on the Implementation of the CRM Services Programme	To receive a report providing an update on the implementation of the CRM Service Programme.	Executive Member for Constitutional Reform and Resident Engagement	Jane Le Fevre	At the meeting in October 2018, the Committee received the Executive's response to the Task & Finish Group review conducted by the Committee. It was agreed that a further update on implementation be brought to	

				a future meeting of the Committee.
2018/19 Ombudsman Report	The Committee receives the annual report on Ombudsman complaints for information.	Cllr Freeman – Public Safety, Governance, and Reform	Jane Le Fevre	
Overview Report	An overview report including information on the Scrutiny work programme, task and finish group topics, Executive decisions, and a recommendation tracker.	N/A	Jane Le Fevre	
	<ul><li>6:30pm, Committee Rooms 2 &amp; 3 Tr</li><li>midday on Tuesday 5 March 2019</li></ul>	afford Town Hall		
Item	Information	Executive	Lead Officer(s)	Comments
1		Member(s)		
Executive Response to the 2020/21 Budget Scrutiny Report	A report providing a response to the recommendations made by the Scrutiny Committee as part of the 2020/21 Budget Scrutiny process.	Cllr A Western – Leader of the Council Cllr M Cordingley - Finance	Nikki Bishop	

recommendation tracker.

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Items to be schee	duled				
Item	Information	Executive Member(s)	Lead Officer(s)	Comments	

# 2. Task & Finish Groups

Topic	Information	Members	Status
Affordable Housing in Trafford	This has been identified as a possible area of focus for a Task & Finish Group review.	Cllrs A. Williams (Chair), D. Acton, R. Bowker, J. Coupe and J. Holden.	A second meeting has been held and documents responding to the Groups initial questions have been received.
Climate Emergency	A motion was agreed at the full Council meeting on 28 November 2018, which committed the Council to declare a Climate Emergency. A new Task & Finish Group would be established to develop a carbon budget and set a challenging target date for carbon neutrality in Trafford.	Councillors Acton, Boyes, Brophy, Carey, Coggins, Jerrome, Longden, Shaw, and Slater.	The first meeting of the group has been scheduled for the 11 March 2019. The meeting is to be attended by officers from Greater Manchester Combined Authority working on climate change.

# 3. Recommendation Tracker

There are no formal Scrutiny Committee recommendations awaiting an Executive response.

Scrutiny Recommendation	Executive Response		
Recommendation 1 - That the Executive conduct an assessment of the feasibility of the following 3 options;	To be considered at the Executive Meeting 18 March 2019		
<ol> <li>Consider alternative models of service delivery, including the development of an In-House Service model, with a view to ending the contract with Amey.</li> </ol>			
<ol> <li>Review the contract with Amey with a clear intent that there should be a wholesale reshaping of the contract and partnership between Amey and the Council.</li> </ol>			
Continue the Amey Contract and seek significant improvements to the delivery of existing services.			
If it is determined that all options are feasible then option 1 is the preferred option of the Scrutiny Committee.			
Recommendation 2 – That an update be provided to Scrutiny once the Executive has considered the report.	To be considered at the Executive Meeting 18 March 2019		

# 4. Executive Decisions

# SUMMARY OF EXECUTIVE DECISIONS - 5 MARCH 2019

Decision Reference	Subject Area for Decision	Date of decision	<u>Decision Taker</u>
1035319	TRAFFORD COUNCIL CORPORATE PLAN	18/03/2019	Executive
<u>1035318</u>	ELECTRICITY SUPPLY FOR STREET LIGHTING AND COUNCIL PROPERTIES	18/03/2019	Executive
1035317	TRANSFORMATION FUND - RE-PURPOSE OF THE FUNDING	18/03/2019	Executive
<u>1035311</u>	GREATER MANCHESTER'S CLEAN AIR PLAN - TACKLING NITROGEN DIOXIDE EXCEEDANCES AT THE ROADSIDE - OUTLINE BUSINESS CASE	18/03/2019	Executive
1035277	URMSTON TO SALE WATER PARK: CYCLE / WALKING / EQUESTRIAN IMPROVEMENT SCHEME	18/03/2019	Executive

1035276	TRAFFORD HOMELESSNESS STRATEGY AND DRAFT ACTION PLAN 2019-2024	18/03/2019	Executive
1035275	Task & Finish Report: Period Poverty	18/03/2019	Executive
1035274	Task and Finish Report: One Trafford Partnership	18/03/2019	Executive
1035612	Proposed Deed of Covenant - Land Known as 'Westfield' Banky Lane, Sale	22/03/2019	Executive Member for Investment, Regeneration and Strategic Planning
1035859	Etchells Road, West Timperley, Altrincham - Proposed Residents' Permit Parking Scheme and Waiting Restrictions - Consideration Of Objections	06/05/2019	Executive Member for Environment, Air Quality and Climate Change
1035697	Shrewsbury Street, Old Trafford - Proposed No Waiting at Any Time Waiting Restrictions: Consideration of Objections	21/03/2019	Executive Member for Environment, Air Quality and Climate Change
1035782	Education Capital Maintenance Report 2019/20	05/04/2019	Executive Member for Children's Services

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Information on past Executive decisions can be found at <a href="http://www.trafford.gov.uk/about-your-council/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-committees/councillors-and-councillors-an

# 5. Greater Manchester Scrutiny Committee Updates

Housing, Planning & Environment Overview and Scrutiny Committee – Councillor Kevin Proctor 14th March 2019, 11<sup>th</sup> April 2019,

Corporate Issues & Reform Overview and Scrutiny Committee - Councillor Ann Duffield, Councillor Dave Morgan

19th March 2019, 16th April 2019, 18th June 2019

Economy, Business Growth and Skills Overview & Scrutiny Committee - Councillor Barry Brotherton

15<sup>th</sup> March 2019, 12<sup>th</sup> April 2019, 14<sup>th</sup> June 2019